EXHIBIT A: Meeting Minutes

KANABEC SOIL AND WATER CONSERVATION DISTRICT
BOARD OF SUPERVISORS MEETING

Kanabec SWCD Board Room
2008 Mahogany Street, Suite 3
Mora, MN 55051
(320) 679-1391

Purpose Statement: *This Board of Supervisors meets regularly, utilizing civic standards to organize ourselves and build capacity and infrastructure as needed to support our goals of achieving better soil and water quality outcomes throughout Kanabec County.*

The public is welcome to attend monthly Board meetings in person at the Kanabec SWCD office (address listed above).
Note: Meeting material, including agendas and minutes, is posted on the District website at www.kanabecswcd.org.

Remote Google Meet joining info:
Video call link: https://meet.google.com/wqm-npaf-xnc
Or dial: (US) +1 636-498-4352 PIN: 977 678 251#
More phone numbers: https://tel.meet/wqm-npaf-xnc?pin=6649306027834

August 19, 2026
Meeting Minutes

1. **Call to Order** **1:01 PM**

   A. **Attendance:**
      I. **Chair:** Norma Heggernes; **Vice Chair:** Kevin Belkholm; **Treasurer:** Kim Johnson; Marv Stutz
      Supervisors absent: Jon Sanford
      Others Present: Jaren Peplinski, Jerah Mattson, Mallory Kaiser, Stephanie Pausen
      ***Remote attendee**

2. **Pledge of Allegiance to the Flag**

3. **Staff Introduction - Mallory Kaiser, Conservation Technician**

4. **Review and Approval of Agenda** (**Action Item**)

   Motion by Johnson to approve the updated agenda

   Affirmative: Heggernes, Johnson, Stutz, Belkholm
   Opposed:
   Motion carried.

5. **Review and Approval of Minutes** (**Action Item**)

A. *Regular Board Meeting Minutes 07/14/2026*. Motion by Stutz to approve the meeting minutes.

Affirmative: Heggernes, Belkholm, Johnson, Stutz
Opposed:
Motion carried.

6. **Reports of Partners**

A. NRCS (Stephanie Paulsen) – Written report was provided.
B. BWSR (Zach Guttormson) – No report was provided.
C. Kanabec County (Peter Ripka) – No report was given.

7. **Public Comment** - No public comment was made.

8. **Financial Report (Action Item)**

A. *07/31/2026 Year-to-Date Financial Report* (Financial Report). The Financial Report was detailed by Treasurer Johnson and reviewed by the board. Motion by Stutz to accept the Financial Report.

Affirmative: Johnson, Heggernes, Belkholm, Stutz
Opposed:
Motion carried.

B. *July 2026 Treasurer's Report* (Treasurer's Report). Motion by Stutz to accept the Treasurer's Report.

Affirmative: Johnson, Heggernes, Belkholm, Stutz
Opposed:
Motion carried.

9. **Action Items**

A. *Ann River SWA Contract with Stantec.* Motion by Johnson to authorize the SWA contract with Stantec in the amount of $28,930

Affirmative: Johnson, Heggernes, Belkholm, Stutz
Opposed:
Motion carried.

B. *IRS Mileage Rate Increase.* Motion by Belkholm to follow the IRS standard mileage to rate increase to $.76

Affirmative: Johnson, Heggernes, Belkholm, Stutz
Opposed:
Motion carried.

C. *Adopt Uniform Well Decommissioning O&M Plan, with Mary Poelman (Watershed Coordinator) serving as the SWCD's designated TSP.* Motion by Belkholm to adopt the Uniform Well Decommissioning O&M plan

Affirmative: Johnson, Heggernes, Belkholm, Stutz
Opposed:
Motion carried.

D. *CNMP Payment Voucher.* Motion by Belkholm to approve the CNMP payment upon receiving the bill in the amount of $12,216.

Affirmative: Johnson, Heggernes, Stutz, Belkholm
Opposed:

Motion carried.

E. *Adoption of Procurement Policy.* Motion by Stutz to consider the adoption of the Procurement Policy

Affirmative: Johnson, Heggernes, Stutz

Opposed: Belkholm
Motion carried.

F. *Land Owner Agreement.* Motion by Belkholm to approve the writing of the plan

Affirmative: Johnson, Heggernes, Stutz, Belkholm
Opposed:

G. *BWSR Academy.* Motion by Heggernes to approve staff to attend BWSR Academy

Affirmative: Johnson, Heggernes, Stutz, Belkholm
Opposed:

H. *Roller Crimper Purchase Grant.* Motion by Belkholm to apply for the grant to purchase a roller crimper. If grant is awarded Kanabec SWCD will pay remaining costs

Affirmative: Johnson, Heggernes, Stutz, Belkholm
Opposed:

10. **Other Reports/Discussion**

A. *Subcommittee reports.*

Personnel Committee.

Finance Committee.

Kanabec Coalition of Lake Associations.

Kettle/Upper St. Croix Watershed Partnership.

Rum River Watershed Partnership.

Snake River Watershed Plan Partnership.

Area III Forestry Association.

TSA Area III Board.

District Land.

Liaison to the County.

Liaison to the Townships.

B. Meeting and Event Announcements

C. Funding opportunities

11. **Consent Agenda**

A. *Supervisor Compensation Eligibility.*

Adjournment. Motion by Johnson to adjourn the meeting. **2:49 PM**

Affirmative: Johnson, Heggernes, Belkholm, Stutz
Opposed:
Motion carried.

Submitted by: Jerah Mattson